



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*\*\*REVISED 02-14-2017**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** February 9, 2017

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of February 13, 2017

<b>February 13, 2017 Monday</b>	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	<b>*Drainage Board (Agenda Added)</b>	<b>9:30 a.m.</b>	<b>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</b>
<b>February 14, 2017 Tuesday</b>	Human Services Board	8:30 a.m.	Workforce Development Center 874 Collins, Rm 103, Jefferson
	Infrastructure Committee	6:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	County Board	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>February 15, 2017 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>February 16, 2017 Thursday</b>	<b>***HOME Consortium Board (Agenda Revised)</b>	<b>9:00 a.m.</b>	<b>Waukesha County 515 W. Moreland Blvd, RM 355, Waukesha</b>
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>February 17, 2017 Friday</b>	<b>*WI County Utility Tax Association (WCUTA) (Agenda Revised)</b>	<b>10:30 a.m.</b>	<b>WCUTA 44 E. Mifflin St, Madison</b>
<b>February 18, 2017 Saturday</b>	No Scheduled County Meetings		
<b>February 19, 2017 Sunday</b>	No Scheduled County Meetings		



**University Extension Education Committee Agenda  
Jefferson County  
864 Collins Road, Room 12  
Jefferson WI 53549**

**DATE:** Monday, February 13, 2017

**TIME:** 8:30 a.m.

<b>Committee Members:</b>	Glen Borland	Gregg Patrick
	Peter Hartz	John Kannard
	Lloyd Zastrow	

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes from January 16, 2017
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Update, Discussion and Input on the nEXT Generation Models
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Discussion and Approval of 133 Contract
11. Final Report of 2016 Budget
12. Review of 2017 Departmental Budget
13. Discussion of Monthly Agent Reports – LaVern Georgson, Bruce Jones
14. Discussion to Identify Future Agenda Topics
15. Adjourn
  - Next Scheduled Meeting: Monday, March 13, 2017 - Annual Accomplishment Reports

**A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

***“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.***

JEFFERSON COUNTY FARM DRAINAGE BOARD

Monthly Board Meeting  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

February 13, 2017  
9:30A.M.

*AGENDA*

1. Call meeting to order
2. Discussion and possible action regarding suspended Drainage Districts
3. Discussion of current status of Drain 36
4. Discussion of current status of Drain 14B
5. Pay bills
6. Motion to adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.*

**Special Needs Request-** Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center, 874 Collins Road, Room 103**  
**Jefferson, WI 53549**

**Date: Tuesday, February 14, 2017 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the February 14, 2017 Agenda
5. Public Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of January 10, 2017 Board Minutes
7. Communications
8. Review of December, 2016 Financial Statement
9. Discuss and Approve January, 2017 Vouchers
10. Update on 2016 and 2017 Capital Projects
11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
12. Discussion and Possible Action on Carry Over requests
13. Discussion and Possible Action on New Professional Service Contracts (Foster Care, Respite, Trans Software, Community Integration Service, Inpatient Services)
14. Review and Approve Billing/Charge Rates for 2017
15. Proclamation Recognizing March as Professional Social Worker Month
16. Discussion and Possible Action on Request for County Board Resolution Recognizing April as Child Abuse Prevention Month
17. Discussion and Possible Action on the "Stepping Up" Initiative
18. Discussion and Possible Action on Approving RFP for Solar Panels for Workforce Development Center
19. Discuss "The Raising of America" DVD
20. Discuss Opportunities for the Oxford House
21. Director's Report
22. Discuss Updates from Wisconsin County Human Services Association
23. Discuss Potential Agenda Items for March Board Meeting.
24. Adjourn

**Next Scheduled Meetings:**

Tuesday, March 14, 2017 at 8:30 a.m.

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.*

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **Infrastructure Committee**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Tuesday, February 14, 2017

6:00 p.m.

### **Committee Members**

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the February 1, 2017 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on Resolution authorizing a contract for demolition and materials removal for the former Jefferson County Highway Site on Woolcock Street
9. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body,  
including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**AGENDA**

**JEFFERSON COUNTY BOARD MEETING**

**TUESDAY**

**FEBRUARY 14, 2017**

**7:00 p.m.**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

1. **CALL TO ORDER**
  2. **ROLL CALL BY COUNTY CLERK**
  3. **PLEDGE OF ALLEGIANCE**
  4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
  5. **APPROVAL OF THE AGENDA**
  6. **SPECIAL ORDER OF BUSINESS**
    - a. Appointment by County Board Chair and Confirmation by County Board – Alyssa Spaanem – Supervisory District 24
    - b. Swearing in of District 24 Supervisor
  7. **COMMUNICATIONS**
    - a. Treasurer's Monthly Report
    - b. Zoning Committee – Notice of Public Hearing, February 16, 2017
  8. **PUBLIC COMMENT**
  9. **ANNUAL REPORTS**
    - a. Community Dental Clinic – Barb Morrison-Gudgeon
    - b. Literacy Council – Lynn Forseth
    - c. Rock River Free Clinic – Kristen Wallace
    - d. UW Extension – LaVern Georgson
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **ADMINISTRATION AND RULES COMMITTEE**
    - a. Ordinance – Repealing the Historic Sites Preservation Commission & Program Ordinance and Creating the Historic Sites Preservation Council Ordinance
    - b. Ordinance – Amending the Board of Supervisors Rules of Order to Remove Historic Sites Preservation Commission and add Historic Sites Preservation Council
    - c. Resolution – Approving Partnership Agreement between Dodge County, the Jefferson County Economic Development Consortium and Glacial Heritage Development Partnership for Economic Development Services and Collaboration
  11. **FINANCE COMMITTEE**
    - a. Resolution – Authorizing sale of tax delinquent property in the Town of Milford
  12. **HIGHWAY COMMITTEE**
    - a. Resolution – Authorizing Highway Department truck and plow equipment purchases
    - b. Resolution – Authorizing Highway Department skid-steer purchase
    - c. Resolution – Authorizing Highway Department self-propelled sweeper purchase
  13. **HUMAN RESOURCES**
    - a. Ordinance – Amend Personnel Ordinance HR0645, Holidays, to authorize 10 floating holidays for the Food Service Supervisor position at the Sheriff's Department
    - b. Resolution - Retitling the Business Relations and Marketing Manager to Marketing Manager in the Economic Development Department, reclassifying an Accountant I to an Accounting Specialist II, reclassifying the Administrative Services Division Manager and reclassifying the Medical Office Assistant positions at the Human Services Department

14. INFRASTRUCTURE COMMITTEE
    - a. Resolution – Authorizing contract for demolition and materials removal for the former Jefferson County Highway site on Woolcock Street
  15. PARKS COMMITTEE
    - a. Ordinance – Amending the Jefferson County Parks Ordinance to (1) Limit use of Non-Motorized Vehicles on Park Trails and Prohibit Hiking or Dog Walking on Designated Cross-Country Ski-Trails; (2) Allow Foraging in County Parks; and (3) Allow Parks Director to Assign a Designee to Issue Citations
    - b. Resolution – Authorize application for Outdoor Recreation Aids Grant
    - c. Resolution – Petitioning the Town of Jefferson to Discontinue Jones Lane as a Public Way
  16. PLANNING AND ZONING COMMITTEE
    - a. Report – Approval of Petitions
    - b. Ordinance – Amend Zoning Ordinance
  17. COUNTY ADMINISTRATOR
    - a. Resolution – Amending Resolution 2016-25 – FY 2016 Contract for Services for an Economic Development Capital Campaign
  18. APPOINTMENT BY COUNTY BOARD CHAIR
    - a. Christopher Bach to the Local Emergency Planning Committee (LEPC)
    - b. Amy Rinard to the Jefferson County Economic Development Consortium (JCEDC)
- PUBLIC COMMENT** (General)
19. **ANNOUNCEMENTS**
  20. **ADJOURN**

**NEXT COUNTY BOARD MEETING  
MARCH 14, 2017 – 7:00 P.M. - RM 205**

***Jefferson County Land & Water Conservation Committee Agenda  
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701***

***Wednesday, February 15, 2017 @ 8:00 am***

***Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep) and Margaret Burlingham (Public Member)***

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the February Agenda
5. Approval of the December 12, 2017 Meeting Minutes
6. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) January/February 2017 Reports
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Wildlife Damage Claims - Dave Terrell, USDA Wildlife Services
9. Natural Resources Conservation Service (NRCS) Report
10. Discussion on Hoard's Dairyman Manure Pit
11. Discussion on Farmland Preservation Program Updates
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (November & Preliminary Year End)
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
17. Discussion and Possible Action on an Application Period for the PACE Program
18. Discussion on Marketing Farmland Conservation Easements
19. Discussion and Possible Action on Farmland Easement Dairy Breakfast Sponsorship
20. Discussion on Items for the Next Agenda
21. Next Scheduled Meeting:
  - March 15, 2017 @ 8:00 am in Room 112
22. Adjournment

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.





C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/O Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 420  
Madison, WI 53703  
1888.318.4486 (toll –free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

The HOME Consortium  
Board of Directors Meeting  
Thursday, February 16, 2017  
Waukesha County Administrative Building  
515 W. Moreland Blvd. Rm 355/59  
Waukesha, WI 53188  
@ 9:00 A.M.

**\* REVISED AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the January 19, 2017 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. Commonwealth Loan Terms
7. *\*Habitat for Humanity – Approval of Certified Survey Map*
8. *\*HOME Interest Bearing Loans*
9. 2016 Year-End Review
10. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, February 16, 2017

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Approval of Agenda**
- 5. Explanation of Public Hearing Process by Committee Chair**
- 6. Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, February 16, 2017, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R3956A-17 – Charles & Christine Teich:** Create a 2.6-acre farm consolidation lot around the home and buildings at **N8825 Willow Road** from part of PIN 032-0814-1421-000 (31.133 Acres) in the Town of Watertown in accordance with Sec. 11.04(e) and 11.04(f)6 & 8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES**

**R3957A-17 – Viola Behm:** Create a 9-acre Natural Resource zone near **County Highway A** in the Town of Oakland from part of PIN 022-0613-2831-002 (50.65 Acres) in accordance with Sec. 11.04(e) and 11.04(f)12 of the Jefferson County Zoning Ordinance..

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1909-17 – Boyd Rasmussen:** Conditional use under Sec. 11.04(f)2 Conditional uses of the Jefferson County Zoning Ordinance to sanction an extensive on-site storage structure totaling 1,800 square feet, 18 feet in height at **W3410 Crestwood Drive** in the Town of Cold Spring. The site is on PIN 004-0515-3413-001 (1.79 Acres) and is zoned Residential R-2.

**CU1910-17 – Donald Schneider:** Conditional use under Sec. 11.05(c)8. Of the Jefferson County Zoning Ordinance to extend approval for mineral extraction at **W393 Woodward Road** granted by CU231-87 and updated with CU1550-09, CU1569-09, CU1616-10 and CU1814-15. The site is in the Town of Cold Spring on PIN 004-0515-3621-000 (36.261 Acres) and is zoned A-1, Exclusive Agricultural. This conditional use also falls under the standards and requirements of NR135.

**CU1911-17 – Scott Whiting/WZ LLC:** Conditional use under Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance to allow an extensive on-site storage structure of 1,904 square feet, 20 feet in height adjacent to **W9421 Porter Drive** in the Town of Oakland. The site is PIN 022-0613-0743-049 (0.269 Acre) and is zoned Residential R-1.

**CU1912-17 – Cold Spring Egg Farm Inc:** Conditional use under Sec. 11.04(f)6 and Conditional Uses a.3. of the Jefferson County Zoning Ordinance to allow expansion of the intensive agricultural poultry operation at multiple sites including **W2022, W2024, W2026, W2408 and W2410 State Road 59**. This proposal is to allow 50,000 animal units, up from the 27,275 animal units currently allowed. The sites are made up of PINs 024-0516-2032-000 (39.79 Acres), 024-0516-1941-000 (40 Acres), 024-0516-1942-001 (5 Acres), 024-0516-1912-000 (53.8 Acres) and 024-0516-1911-000 (105.146 Acres), 024-0516-3031-000 (31.274 Acres) and 024-0516-3031-001 (13 Acres) in the Town of Palmyra. This conditional use permit also falls under the standards and requirements of ATCP51 in the A-1, Exclusive Agricultural zone.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*

Further information about Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

## **2015-2016 Officers**

President  
LAWRENCE WILLKOM  
(715) 723-5804  
Chippewa County

Vice President  
JOHN H. TRAMBURG  
(920) 484-3534  
Columbia County

Secretary  
William Goehring  
(920) 994-4749  
Sheboygan County

Treasurer  
LINDA SINKULA  
(920) 388-3251  
Kewaunee County

Executive Director  
ALICE O'CONNOR  
Direct(608) 250-4685  
aoc@constituencyservices.org

## **Member Counties**

ASHLAND  
BUFFALO  
CHIPPEWA  
COLUMBIA  
DOUGLAS  
DUNN  
GRANT  
JEFFERSON  
KENOSHA  
KEWAUNEE  
LA CROSSE  
MANITOWOC  
MARATHON  
MARINETTE  
OZAUKEE  
ROCK  
SHEBOYGAN  
VERNON  
WASHINGTON

## **WISCONSIN COUNTIES UTILITY TAX ASSOCIATION**

### **Feb 17, 2017 Board Agenda**

**10:30 A.M. – 1:00 P.M. (WORKING LUNCH)**

#### **CALL IN INSTRUCTIONS:**

**NEW CALL IN NUMBER: 515 739 1285 Hit #**

**PARTICIPANT CODE: 935752 Hit #**

**LEADER CODE: Alice will open the line 9246#**

**THEN HIT # AGAIN**

- Call to Order - Larry Willkom
- Roll Call- Larry Willkom
- Approval of Minutes of October 21,2016(**Attached**)
- President's Report – Larry Willkom
- Treasurer's Report - Supervisor Linda Sinkula
  - Discuss 2017 Member Dues level
  - Discuss 2017 CSI contract
- Executive Director Report – Alice O'Connor
- WCA REPORT –Dan Bahr

CONFIRMED: 11 a.m.

Dept of Revenue: Julie Raes, Deputy Division Administrator Local Governments, Jeremy Wedige and Zach McClelland to discuss the license fee (utility tax) imposed on qualifying wind farms and local government aid generated by wind farms.

- Next Board Meeting Date
- Adjourn

**Directions**

44 East Mifflin Street (also known as the old AT&T building) is located on the Capitol Square at the intersection of Mifflin Street, Pickney Street and Webster Street, directly across the street from the Madison Children's Museum. Our parking ramp is located on the side of the building but a one way street toward the capitol square means you must enter it from the outside loop on the square or go around the block.

Bring your parking sticker to be validated. You will need your ticket to get out of the ramp. Park in the visitor slots. The ramp has no elevator to the building.

Enter the building from the back and press 6 to come to our floor. Or you can also enter from the main lobby on the square.

**To enter the ramp: Dayton/Pinckney Parking Ramp, 21 E. Dayton Street From Milwaukee**

*I-94 W toward Madison*

*Take WI-30 W toward Madison*

*Exit for US-151 S/US-151 N/E Washington Avenue Follow US-151 S/E. Washington Avenue*

*Turn Right onto N. Webster Street; Turn Left onto E. Dayton Street; Parking Ramp is on the Left.*

**From Janesville/Beloit**

*I-90 W/I-39 N toward Madison*

*Take Exit 142A on the left for US-12 W/Us-18 W/W Beltline Hwy Take Exit 263 for John Nolen Drive*

*Follow signs for US-151/S Blair Street*

*Turn left onto E. Washington Avenue/US-151*

*Turn Right onto N. Webster Street; Turn Left onto E. Dayton Street;*

*Parking Ramp is on the Left.*

**Take elevator to 6<sup>th</sup> floor Room 603**